

# WOMEN'S & PEDIATRIC DERMATOLOGY SEMINAR



June 21-22, 2019 Fashion Island Hotel, Newport Beach, CA

## EXHIBIT APPLICATION & CONTRACT

### COMPANY INFORMATION

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_  
 URL: \_\_\_\_\_

### BILLING CONTACT

First Name: \_\_\_\_\_  
 Last Name: \_\_\_\_\_  
 Job Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_

### LOGISTICAL CONTACT

First Name: \_\_\_\_\_  
 Last Name: \_\_\_\_\_  
 Job Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_

### EXHIBIT BOOTH INFORMATION

Item	Price	Quantity	Total
Exhibit Booth	\$4,000	x _____ =	\$ _____
Additional Exhibit Staff	\$750	x _____ =	\$ _____

**All Booths Include:**

- (1) 6' draped table • (2) Chairs • (2) Complimentary Exhibit Staff Badges

**50 Word Company Description:**

### PAYMENT DETAILS

Payment Method: VISA AMEX MasterCard Check (Payable to Global Academy for Medical Education)

Card Number: \_\_\_\_\_ CVV: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
 Name On Card: \_\_\_\_\_

Signature: \_\_\_\_\_

**PLEASE NOTE:** 100% is due upon receipt of application. No booth is guaranteed until full payment is received.

**Exhibitor**

**Global Academy for Medical Education**

Authorized Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Date: \_\_\_\_\_



## TERMS & CONDITIONS

**ASSIGNMENT OF SPACE** Booths will be assigned by Global Academy for Medical Education.

**PAYMENT / DEPOSIT / REFUND** Payment must be submitted with the application for exhibit space. No application will be processed or space assigned until payment is received. Notification of an exhibitor's decision to cancel must be mailed or faxed in writing on company letterhead to Global Academy for Medical Education (GLOBAL). Full refunds less a \$250 processing fee will be granted for cancellations received in writing to the GLOBAL office prior to April 1, 2019. No refund will be granted for cancellations received on or after April 1, 2019, nor after the conference for no-shows. Some sponsors, depending on their level of sponsorship, will receive exhibit space at no charge.

**CRITERIA FOR ACCEPTANCE** Permission to exhibit may be granted to firms only if their proposed exhibit meets the following criteria: 1. The product or service relates specifically to the medical and scientific aspects of the practice of rheumatology; 2. The products or services to be displayed are safe when used in accordance with the instructions or recommendations of the applicant; 3. The products or services are capable of safely performing in accordance with the claims made by the applicant; 4. The products or services to be displayed contribute significantly to the educational goal of the conference.

**REVIEW PROCEDURES** Applications for exhibit space will be reviewed to determine whether they satisfy the criteria for acceptance. Also, please note the following: 1. Each applicant must supply specific information concerning the products or services to be displayed with the exhibit application. 2. When deemed necessary, we may request additional supporting data from the applicant.

**BOOTH INFORMATION** Sufficient lighting is provided for adequate illumination in the exhibit area, but no individual electrical outlets are provided in the booth space. The appropriate electrical contractor must supply all electrical work to ensure that it will meet the safety requirements and fire regulations of The Host Hotel. All draping or display materials of cloth must be fireproof. Under no conditions will combustible oils or gases be permitted in the exhibit area.

**INTERPRETATION AND APPLICATION OF RULES & REGULATIONS** All matters in question not specifically covered by these rules and regulations are subject to the decision of the meeting organizers.

**SECURITY** Exhibitors are responsible for safeguarding their goods, materials, equipment, and exhibits at all times. The Host Hotel will provide general guard service for the exhibition period but neither the guard service nor the meeting organizers will be responsible for the loss of or damage to any property.

**SHIPPING** Shipping instructions will be mailed approximately 4 weeks before the start of the meeting.

**STAFF AT EXHIBIT BOOTH** Each exhibiting company is entitled to two (2) representatives to staff the exhibit booth. They are entitled to attend the lectures and social functions. Additional staff beyond two (2) is required to pay a registration fee for each additional person.

**ADVERTISING** Exhibit items, advertising literature or pamphlets that are distributed may contain only recognized indications and claims. Advertising in any media to the effect that particular products or services have been exhibited at the 15<sup>th</sup> Annual Women & Pediatric Dermatology Seminar or which could be construed as endorsement is prohibited. The use of the GLOBAL seal of approval, trademarks or other similar property rights may not be used in connection with any product or advertising materials displayed or disseminated at the 15<sup>th</sup> Annual Women & Pediatric Dermatology Seminar.

**BOOTH ACTIVITIES / DEMONSTRATIONS / AV** The exhibitor is permitted to demonstrate the firm's equipment and to make informal presentations regarding the product line or service in the booth. However, other attention getting devices in the form of entertainment or demonstrations of non-product items or services must be approved by the Global Academy for Medical Education (GLOBAL) organizers in writing. Only such activities, which, in their discretion are in keeping with the professional department of technical exhibits program, will be permitted. All demonstrations shall be confined to the space allocated to each exhibitor. The use of other than closed-sound systems will be permitted only with prior written approval. Any exhibit may be closed if deemed to have an excessive noise level.

**WORKSHOPS / EDUCATIONAL PROGRAMS / SEMINARS** It is the policy of the GAME that scientific presentations such as lectures, presentations, seminars, workshops, or other types of educational programs sponsored by the exhibiting companies are not permitted immediately before or after the 15<sup>th</sup> Annual Women & Pediatric Dermatology Seminar, unless authorized by the organizers and the Chair. Only those presentations, workshops, or symposiums scheduled by GLOBAL are permitted.

**SUBLETTING / SHARING OF SPACE** No part of any exhibit space may be reassigned, sublet or shared with any other party by that exhibitor.

**INSURANCE** It is the responsibility of each exhibitor to maintain such insurance against injury to person or damage or loss of property in such amounts as the exhibitor deems adequate. Insurance protection will not be afforded to the exhibitor either by the meeting organizers or the the host Hotel.

**LIABILITY AND INDEMNIFICATION** "The exhibitor assumes all responsibility for any and all loss, theft or damage to exhibitor's displays, equipment and other property while on hotel premises, and hereby waives any claim or demand it may have against the host Hotel or its affiliates arising from such loss, theft or damage. In addition, the exhibitor agrees to defend (if requested), indemnify and hold harmless Global Academy for Medical Education (GLOBAL) and

the host Hotel and their respective parent, subsidiary and other related or affiliated companies from and against any liabilities, obligations, claims, damages, suits, costs and expenses, including, without limitation, attorneys' fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents." In case any part of the exhibition hall is destroyed or damaged so as to prevent the hotel from permitting an exhibitor to occupy assigned space during any part or the whole of the exhibition period, or in case occupation of assigned space during any part or the whole of the exposition period is prevented by strikes, Acts of God, national emergency or other cause beyond the control of the meeting organizers, then the exhibitor will be charged for space only for the period the space was or could have been occupied by exhibitor; and the exhibitor hereby waives any claim against the meeting organizers, its directors, officers, agents, or employees for losses or damages which may arise in consequence of such inability to occupy assigned space.